

Meeting Summary

[Boyd Elementary]

Date: [9/27/18]

Time: [3:15PM]

Location: [Conference Room]

I. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Joi Kilpatrick	Present
Parent/Guardian	London Henry	Present
Parent/Guardian	Crystal Bailey	Present
Parent/Guardian	Miranda Dozier	Present
Instructional Staff	Sharlene Hendley	Present
Instructional Staff	Beatrice Sewell	Present
Instructional Staff		
Community Member	Darien Waite	Absent
Community Member	Kim Dennis	Absent
Swing Seat	Natalie Williams-Jordan	Absent
Student (High Schools)		

II. Action Items Greetings and Welcome

Officer Elections

- a. **Approval of Agenda: Motion [Passes]**
- b. **Approval of Previous Minutes: Motion [Passes/Fails]**
- c. **Action Item 1: [Greetings, Welcomes and Introductions]
Motion [Passes]**
- d. **Action Item 2: [Officer Elections]
Motion [Passes]**

III. Discussion Items Establish Meeting Norms

Set Annual Meeting Calendar

- a. **Discussion Item 1: Discussed and Identified**
- b. **Discussion Item 2: Set**

IV. Adjournment

Motion [Passes]